

# Girlguiding Cymru Trustee volunteer role description

## Remit

Girlguiding Cymru's Board of Trustees, has members who use their mixture of skills and experiences to lead Girlguiding and shape our future. Currently, the Board of Trustees make sure that our resources are used in the best possible way to deliver our vision and mission, in accordance with our Country strategic aims and objectives. There is a requirement to have a balance of Trustees both internal and external to Girlguiding Cymru.

## Term of office

The role is for 2-3 years.

## Responsibilities

- To ensure the charity complies with the charity law and reporting requirements
- To provide ongoing support at Country level by leading the constitution, strategic vision and remains true to the charitable purpose of Girlguiding Cymru.
- Work with the Chief Commissioner, staff teams and appropriate committees/ working groups to create and implement the strategic vision with targeted and achievable actions.
- The Trustees meet at least four times a year, at each meeting, the Chief Commissioner and staff team report on progress against the targets of our strategic plan and how the money is being spent against the budgets the Trustees have agreed. The Chief Commissioner is responsible to the Board of Trustees for the performance of the staff.
- Ensure the management of succession and the need to seek expert advice in accordance with the Strategic Plan.
- Review the Strategic Plan in accordance with the organisations aims and objectives.
- To approve any major actions of the organisation, including expenditure on all items of appropriate spend.

## Reporting and accountability

This role of Trustee will report to the Chief Commissioner. Each Trustee will work with the Trustee Board and the Chief Commissioner to agree a list of expected relationships within their country, in accordance with the Charities legislation.



## Skills, Knowledge and Experience

Experience of	Essential	Desirable
Supporting and leading a group of people to achieve a goal (e.g. to complete an activity or project). This could be as a volunteer, at school, college or university, or in the workplace, must be over 18.	✓	
Willing and eligible to act as a trustee	✓	
Knowledge of	Essential	Desirable
The experiences, preferences and needs of the organisation	✓	
The aims and vision of Girlguiding Cymru		✓
Girlguiding's vision, values and strategic objectives		✓
The voluntary and/or youth sector		✓
Skills	Essential	Desirable
Ability to build positive working relationships with diverse groups of people	✓	
Ability to plan and prioritise work effectively	✓	
Strong communication skills	✓	
Flexibility and openness to new and innovative approaches	✓	
Commitment to personal development		✓
Ability to advocate for the offer and champion the purpose of Growing Guiding		✓
Regular access to, and the ability to use, e-mail and MS Office programmes	✓	
Ability to work flexibly and remotely as part of a virtual team	✓	